

EXECUTIVE SUMMARY

First Amendment to Agreement and Additional Spending Authority 17-107V – Student Generation Rate/School Impact Fee Study

The School Board of Broward County, Florida (SBBC), approved the contract for 17-107V- Student Generation Rate/School Impact Fee Study on December 20, 2016, and it was awarded to Tindale Oliver and Associates, Inc. d/b/a Tindale Oliver. This project involves updating the Student Generation Rate/School Impact Fee Study Countywide –Technical Report 1 prepared by Walter H. Keller, Inc. in June 2014.

The contract that was approved on December 20, 2016, allowed for ten (10) meetings to be performed during the term of the contract. On April 12, 2017, the Oversight Committee requested Tindale Oliver to present the study findings at additional meetings. Subsequently, the School Board at June 20, 2017, workshop directed that Tindale Oliver should present the study findings at additional meetings to get buy-in from stakeholders before the School Board takes formal action on the study. Thus, the one (1) additional School Board Workshop and two (2) additional Oversight Committee meetings were already attended by Tindale Oliver, and therefore exceed the original ten (10) meetings that were initially called for in Attachment D of the original Agreement.

Due to the short timeframes required for Tindale Oliver to attend and present the study findings at these additional meetings, staff was unable to obtain prior approval from the School Board for the cost associated with these additional meetings. Thus, Tindale Oliver is seeking compensation for attending these additional meetings.

In addition to these three (3) additional meetings performed by Tindale Oliver, there may be a need for Tindale Oliver to attend future additional meetings (if requested) until the study is adopted by the Broward County Board of County Commissioners. Therefore, the provision for payment of any future additional meetings is also included in this First Amendment to Agreement. The additional \$15,000 will cover additional meetings that may be required under this First Amendment to Agreement. The new award amount shall not exceed \$122,965 for the term of the contract.

Financial Analysis

Purchase order 7517015697 was issued to Tindale Oliver on March 3, 2017, for \$94,875.

Contract Amount:	<u>\$94,875</u>
Exhibit 1 – Oversight Committee Meeting on August 9, 2017, and School Board Workshop on August 15, 2017	<u>\$9,510</u>
Exhibit 2 – Oversight Committee Meeting on October 11, 2017	<u>\$3,580</u>
Additional Meetings	<u>\$15,000</u>
TOTAL “NOT-TO-EXCEED”	<u>\$122,965</u>